



HIGHMARK.
BLUE CROSS BLUE SHIELD'S

International
STREET
Festival

Penn Ave Downtown
June 1 & 2, 2019 | noon-8:00pm

Downtown Pittsburgh's LARGEST Food Festival

- Over 50,000 attendees last year
- Main sponsor Highmark
- Pirates have afternoon home games both days which will bolster attendance
- Extensive advertising
- Top-notch entertainment
- Convenient downtown location
- Penn Ave - Stanwix - 9th St
- Penn Ave & 9th St will be closed

Contact: Sal Richetti 412-377-2923 bigdayent@aol.com
highmarkstreetfestpgh.com



VENDOR PARTICIPATION AGREEMENT
Highmark International StrEAT Festival – June 1 & 2, 2019
Saturday & Sunday noon-8pm
Penn Ave Downtown – Stanwix St. – 9th St.

This agreement is entered into this _____ day of _____, 2019, by and between Highmark StrEAT Festival and _____ ("Participant").

Contact _____ Booth Name _____
 Company _____ Address _____
 Phone _____ Cell _____
 Fax _____ Email Address _____

| BOOTH OPTIONS | | |
|---------------|--------|----------|
| | Food | Non-Food |
| 10X10 | \$995 | \$395 |
| 10X20 | \$1495 | \$495 |

Insurance Company Name _____ Policy Number _____
 (You must add Highmark StrEAT Festival to your insurance policy as being additionally insured for June 1 & 2 2019 and **include the certificate with this application. Please initial** _____)

Electric Needed? (110 outlet) **Non-food vendors only \$200** ____ No ____ Yes How many amps are required _____
 What will you be needing electric for? _____ You must bring your own LONG extension cord and power strip.

FOOD VENDORS – ELECTRIC WILL NOT BE PROVIDED, YOU MUST BRING YOUR OWN QUIET GENERATOR OR YOU WILL BE SHUT DOWN. NO EXCEPTIONS, NO REFUNDS.
 ANY NON-FOOD VENDORS THAT BRINGS THEIR OWN GENERATOR ARE SUBJECT TO THIS AS WELL.
Please initial _____

If you have any of the following please check: ____tent, ____trailer with hitch, ____food truck if so, how many total feet long? _____

Food vendors MUST lay a tarp or paper down to protect against grease stains and ensure any grease stains are cleaned, you must leave your street space totally cleaned _____(initial)

Tent Rental Needed? ____ Yes (check tent size) ____ 10x10-\$275 ____ 10x20-\$475
 Tent rental is for both days of the festival and includes set up and tear down of the tent, one 6 foot banquet table and one chair.

No Tent Rental Needed ____
 You can use your own tent but you are responsible. It **MUST be fire rated, clean & professional looking, and it MUST be properly secured and tied down.**
 If you are **NOT** renting a tent from us, **please initial** that you have read the tent requirements _____

Special Provisions _____

List specifically what products you will be selling. Will need to be approved by the festival. _____

| Select booth and options | | | | | |
|---------------------------------|--------|-------|--------------------------|-------|-------|
| Food 10x10 | \$995 | _____ | Non-Food 10x10 | \$395 | _____ |
| Food 10x20 | \$1495 | _____ | Non-Food 10x20 | \$495 | _____ |
| | | | Electric (Non-food only) | \$200 | _____ |
| Grand Total | | | _____ | | |

A) Please make paid-in-full checks payable to:

Pittsburgh Downtown Community Development Corporation or PDCDC and Mail to 2549 Penn Ave, Suite 1, Pittsburgh, PA 15222.

We also accept Credit Cards

B) If paying by credit card, please fill out information below

Type of credit card: _____ Zip Code: _____

Credit card number: _____ Expiration date: _____ CVV code: _____

Charges will show on your credit card statement as **Pittsburgh Downtown Community Development Corporation**

You can also call in your credit card payment to 724-469-2244

A 25% LATE FEE WILL BE APPLIED TO ANY BALANCE NOT PAID 14 DAYS PRIOR TO THE EVENT

No refunds will be given once application is received unless your application is not approved.

No applications will be accepted without payment.

Setup information will be sent out one week prior to the event.

Sponsorship Opportunities are available

If you have any questions, please feel free to call Sal at 412.377.2923 or email at bigdayent@aol.com

Terms of Agreement, Policies & Procedures

The following are the contract terms of the agreement to rent vendor space at Highmark StrEAT Festival. As a participant, your acceptance of these terms shall constitute a binding agreement.

1 Highmark StrEAT Festival. The words "Highmark StrEAT Festival." as used herein shall mean Highmark StrEAT Festival, their officers, agents and any employees acting for it, in the management of this event.

2 Eligible Participants Highmark StrEAT Festival reserves the right to determine whether any company or product is eligible under the standards for inclusion in the festival.

3 Eligible Products All products and services to be sold, offered or referred to during the Highmark StrEAT Festival must be included in the Agreement. Highmark StrEAT Festival reserves the right to exclude the sale of any product.

4 Sanitation Every business and vendor is responsible for maintaining a high standard of sanitation within their booth, including keeping all services, cooking and flooring surfaces clean and litter-free. Participants must provide sufficient personnel to comply with the following:

When the Festival is Open: Participants should deposit their trash into the trash containers provided for each booth. No trash should be allowed to pile up within the booth. Participants are responsible for breaking down all cardboard boxes and placing them in the dumpster.

At Closing Each Night: Participants should set bagged trash in front of their booth for pick-up. Participants using grease in their operation, or that produce grease as a by-product of food preparation, must use grease containers. Grease liquids or solids may not be dumped in any sewer, sink, tree pit or anywhere else on festival site.

5 Fire and Safety Laws All federal, state and city regulations pertaining to fire and safety must be adhered to. NO OPEN FLAMES, LIT CANDLES OR BURNING OF INCENSE WILL BE ALLOWED INSIDE OF TENT. Outside grilling areas must be contained in the designated space to insure public safety. All Participants must comply with the City of Pittsburgh Regulations. **Tents MUST be fire rated.**

6 Compliance with Law/Standards Participants are responsible for meeting all city/state resale-licensing agreements. Highmark StrEAT Festival assumes no responsibility for any tax liability incurred by Participant from the sale of any Goods at the festival. Participant further agrees to indemnify and hold harmless Highmark StrEAT Festival. from any tax liability the Participant may incur from the sale of any Goods at the Festival. Participant must comply with fire, safety, tax and ADA requirements of the City of Pittsburgh and County of Allegheny and the regulations of the City of Pittsburgh Food Sanitation Division to insure safe food preparation.

7 Insurance is the responsibility of the Participant and is required. Highmark StrEAT Festival is not responsible for replacement of lost or stolen goods. Participants are responsible for obtaining their own general liability insurance for the show dates, including set-up and tear-down. Participants and attendees regarding vendor space rental (*You must add Highmark StrEAT Festival to your insurance policy as being additionally insured for June 1 & 2 2019 and include the certificate with this application.*)

8 Surrender of Premises At the conclusion of the festival, Participants must surrender the premises to Highmark StrEAT Festival in the same condition as when originally occupied.

9 Highmark StrEAT Festival will be June 1 & 2 2019. Set up will be **Saturday June 1** after 8:00am. The festival runs Saturday and Sunday, noon-8:00pm

10 Booth space obstructions We cannot be responsible for trees, or any other obstructions that are out of our control. Booth/display height cannot exceed 15 feet.

11 No generators will be permitted without prior approval. Absolutely NO LOUD GENERATORS.

12 Food vendors must protect their area from grease stains with paper, tarp, etc. and ensure any stains are cleaned

13 All cords must be covered with carpet or tape

14 No refunds will be given once application is received.

15 Tents You may provide your own tent. Should you do so, you will be responsible and waive any and all liability, responsibility or obligation on the part of the Highmark StrEAT Festival its agents, servants and employees, as it relates in any manner whatsoever to any claim, charge, cause of action and/or lawsuit which would arise out of the use of said tent. Someone from the business must be available when tents are set up and dismantled.

16 Acknowledgement, Release and Waiver of Liability. I/We, the undersigned individual(s) hereby acknowledge that I/We will be obtaining and using for the duration of Highmark StrEAT Festival, from June 1, 2019 through June 2, 2019, a ten foot by ten foot (10 ft x 10 ft) tent, or any tent or equipment that I/We bring for use with my/our Festival functions, which will be provided by the Highmark StrEAT Festival its agents, servants and employees, as it relates in any manner whatsoever to any claim, charge, cause of action and/or lawsuit which would arise out of the use of said tent. I/We hereby further release the Highmark StrEAT Festival from any liability and/or responsibility on the part of Highmark StrEAT Festival, its agents, servants and employees, for any conduct engaged in by me/us arising out of, in any manner whatsoever, the use of said tent for the duration of Highmark StrEAT Festival. Finally, it is understood and agreed that I/We shall hold Highmark StrEAT Festival its agents, servants and employees, harmless for any and all issues that may arise or occur while said tent is in my use and possession during Highmark StrEAT Festival, commencing on June 1, 2019 and ending on June 2, 2019.

17 The Festival will go on regardless of weather. No refunds will be given for any reason.

18 Payment Participant must include all fees with registration form.

Please make paid-in-full checks payable to:
Pittsburgh Downtown Community Development Corporation and Mail to
2549 Penn Ave, Suite 1, Pittsburgh PA 15222
We also accept Credit Cards
In the event of a participant cancellation, the fee is not refundable.

For information or questions, please contact:
Sal Richetti at 412.377.2923 or bigdayent@aol.com

This Agreement shall be governed in accordance with the laws of the State of Pennsylvania.

Vendor applicant acknowledges having read and understood the terms and conditions of this Agreement as SET FORTH IN THIS DOCUMENT AND AGREES TO ABIDE BY ALL TERMS, CONDITIONS AND RULES AS SET FORTH IN THIS AGREEMENT, AS WELL AS ANY NEW OR ADDITIONAL RULES WHICH MAY BE MODIFIED OR LATER REQUIRED.

Applicant Signature _____ Date _____
(Even without a signature, you are agreeing to the terms of the contract by participating as a vendor.)

Highmark StrEAT Festival _____ Date _____