



# Mars Exploration Celebration in Mars PA! May 31 - June 2 2019

Expected Attendance - 10,000-15,000  
3 day event - Friday, Saturday, Sunday  
Family-Friendly Event  
Extensive Advertising  
Entertainment Friday  
NASA Activities, Exhibits & Representatives Fri, Sat & Sun

Contact: Sal Richetti 412-377-2923 [bigdayent@aol.com](mailto:bigdayent@aol.com)  
[marsnewyear.com](http://marsnewyear.com)



**FOOD VENDOR PARTICIPATION AGREEMENT**  
**Mars Exploration Celebration – May 31, June 1 & 2, 2019**  
**Friday 5:00pm-10:30pm, Saturday 11am-7pm & Sunday 11am-4pm**  
**Downtown Mars, PA**

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between Mars Chamber of Commerce on behalf of Mars Exploration Celebration and \_\_\_\_\_ ("Participant").

Contact \_\_\_\_\_ Booth Name \_\_\_\_\_

Company \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Fax \_\_\_\_\_ Email Address \_\_\_\_\_

Contact name of person on site \_\_\_\_\_ Cell Phone \_\_\_\_\_

BOOTH OPTIONS	
10X10	\$495
10X20	\$795

Insurance Company Name \_\_\_\_\_ Policy Number \_\_\_\_\_  
 (You must add Mars Chamber of Commerce and the Borough of Mars to your insurance policy as being additionally insured for May 31, June 1 & 2 2019 and include the certificate with this application. Please initial \_\_\_\_\_)

**FOOD VENDORS – ELECTRIC WILL NOT BE PROVIDED, YOU MUST BRING YOUR OWN QUIET GENERATOR OR YOU WILL BE SHUT DOWN. NO EXCEPTIONS, NO REFUNDS.**  
 Please initial \_\_\_\_\_

If you have any of the following please check: \_\_\_\_\_ tent, \_\_\_\_\_ trailer with hitch, \_\_\_\_\_ food truck if so, how many total feet long? \_\_\_\_\_

Food vendors **MUST** lay a tarp or paper down to protect against grease stains and ensure any grease stains are cleaned, you must leave your space totally cleaned \_\_\_\_\_ (initial)

All food vendors **MUST** have a PA Serv-Safe certified food employee or volunteer on premises during Festival hours. The Serv-Safe certificate must be displayed in your booth and a copy sent with this application. Licenses and certificates for food service must be visible. \_\_\_\_\_ (initial)

**ARE YOU BRINGING A TENT? \_\_\_\_\_ YES \_\_\_\_\_ NO**  
 You can use your own tent, but you are responsible. It **MUST** be fire rated, clean & professional looking, and it **MUST** be properly secured and tied down.  
 Please initial that you have read the tent requirements \_\_\_\_\_

Special Provisions \_\_\_\_\_

List specifically what products you will be selling. Will need to be approved by the festival. \_\_\_\_\_

**Booth Information:**

- All vendors are required to be completely setup by 5:00pm Friday evening and 10am Saturday and Sunday mornings
- All vendors must check in and set up between 1pm and 4pm Friday May 31, 2019
- All vendors will be expected to be present all 3 days for listed times of the event
- Location of your space will be provided to you prior to the event
- Vendor is required to provide own tables, tents or truck and signage
- Vendors **MUST** bring silent generators if needed
- Vendors are required to keep areas around their booth space clean, and will be subject to safety and sanitary inspection
- Vendors can have their marketing materials available for all patrons
- Tear down is Sunday June 2, 2019 at 4pm
- Send your logo, a few lines about what you offer and a picture of your booth or food to Missy Gralish at [mgralish@gmail.com](mailto:mgralish@gmail.com) to be listed on the website

**Select booth and options**

Food 10x10	\$495	_____
Food 10x20	\$795	_____
<b>Grand Total</b>		_____

**A) Please make paid-in-full checks payable to:**

Specialty Tradeshows, Inc. and Mail to 2549 Penn Avenue, Pittsburgh, PA 15222.

We also accept Mastercard and Visa, a 3% surcharge is applied to all credit card payments. In the event of a participant cancellation, the fee is not refundable.

**B) If paying by credit card, please fill out information below, (a 3% fee will be applied to all credit card transactions)**

Type of credit card: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Credit card number: \_\_\_\_\_ Expiration date: \_\_\_\_\_ CVV code: \_\_\_\_\_

Charges will show on your credit card statement as *Pgh Wedding and Event Services*

You can also call in your credit card payment to 412-377-2923 or fax application to 412-697-1409

**\* A 25% LATE FEE WILL BE APPLIED TO ANY BALANCE NOT PAID 14 DAYS PRIOR TO THE EVENT\***

**No refunds will be given once application is received unless your application is not approved.**

**No applications will be accepted without payment.**

**Setup information will be sent out one week prior to the event.**

For sponsorship opportunities, contact Mayor Gregg Hartung 724-777-2489

If you have any questions please feel free to call Sal at 412.377.2923 or email at bigdayent@aol.com

**Terms of Agreement, Policies & Procedures**

The following are the contract terms of the agreement to rent vendor space at Mars Exploration Celebration. As a participant, your acceptance of these terms shall constitute a binding agreement.

**1 Mars Chamber of Commerce on behalf of Mars Exploration Celebration** as used herein shall mean Mars Chamber of Commerce, their officers, agents, employees and volunteers acting for it, in the management of this event.

**2 Eligible Participants** Mars Chamber of Commerce on behalf of Mars Exploration Celebration reserves the right to determine whether any company or product is eligible under the standards for inclusion in the festival.

**3 Eligible Products** All products and services to be sold, offered or referred to during the Mars Exploration Celebration must be included in the Agreement. Mars Chamber of Commerce on behalf of Mars Exploration Celebration reserves the right to exclude the sale of any product.

**4 Sanitation** Every business and vendor is responsible for maintaining a high standard of sanitation within their booth, including keeping all services, cooking and flooring surfaces clean and litter-free. Participants must provide sufficient personnel to comply with the following:

**When the Festival is Open:** Participants should deposit their trash into the trash containers provided for each booth. No trash should be allowed to pile up within the booth. Participants are responsible for breaking down all cardboard boxes and placing them in the dumpster.

**At Closing Each Night:** Participants should set bagged trash in front of their booth for pick-up. Participants using grease in their operation, or that produce grease as a by-product of food preparation, must use grease containers. Grease liquids or solids may not be dumped in any sewer, sink, tree pit or anywhere else on festival site.

**5 Fire and Safety Laws** All federal, state and city regulations pertaining to fire and safety must be adhered to. NO OPEN FLAMES, LIT CANDLES OR BURNING OF INCENSE WILL BE ALLOWED INSIDE OF TENT. Outside grilling areas must be contained in the designated space to insure public safety. All Participants must comply with the Borough of Mars Regulations. **Tents MUST be fire rated.**

**6 Compliance with Law/Standards** Participants are responsible for meeting all city/state resale-licensing agreements. Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars assume no responsibility for any tax liability incurred by Participant from the sale of any Goods at the festival. Participant further agrees to indemnify and hold harmless Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars. from any tax liability the Participant may incur from the sale of any Goods at the Festival. Participant must comply with fire, safety, tax and ADA requirements of the Borough of Mars and County of Butler and the regulations of the Borough of Mars Food Sanitation Division to insure safe food preparation.

**7 Insurance** is the responsibility of the Participant and is required. Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars are not responsible for replacement of lost or stolen goods. Participants are responsible for obtaining their own general liability insurance for the show dates, including set-up and tear-down. Participants and attendees regarding vendor space rental (*You must add Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars to your insurance policy as being additionally insured for May 31, June 1 & 2 2019 and include the certificate with this application.*)

**8 Surrender of Premises** At the conclusion of the festival, Participants must surrender the premises to Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars in the same condition as when originally occupied.

**9 Mars Exploration Celebration will be May 31, June 1 & 2 2019.** Set up will be Friday May 31 after 1:00pm. The festival runs Friday, 5:00pm-10:30pm., Saturday, 11am-7pm and Sunday, 11am-4pm

**10 Booth space obstructions** We cannot be responsible for trees, or any other obstructions that are out of our control. Booth/display height cannot exceed 15 feet.

**11 No generators will be permitted without prior approval. Absolutely NO LOUD GENERATORS.**

**12 Food vendors must protect their area from grease stains with paper, tarp, etc. and ensure any stains are cleaned**

**13 All cords must be covered with carpet or tape**

**14 No refunds will be given once application is received.**

**15 Tents** You may provide your own tent. Should you do so, you will be responsible and waive any and all liability, responsibility or obligation on the part of the Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars their agents, servants, employees, and volunteers as it relates in any manner whatsoever to any claim, charge, cause of action and/or lawsuit which would arise out of the use of said tent. Someone from the business must be available when tents are set up and dismantled.

**16 Acknowledgement, Release and Waiver of Liability.** I/We, the undersigned individual(s) hereby acknowledge that I/We will be obtaining and using for the duration of Mars Exploration Celebration, from May 31, 2019 through June 2, 2019, a tent, or any tent or equipment that I/We bring for use with my/our Festival functions, which will be provided by the Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars their agents, servants employees and volunteers, as it relates in any manner whatsoever to any claim, charge, cause of action and/or lawsuit which would arise out of the use of said tent. I/We hereby further release the Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars from any liability and/or responsibility on the part of Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars, their agents, servants employees and volunteers, for any conduct engaged in by me/us arising out of, in any manner whatsoever, the use of said tent for the duration of Mars Exploration Celebration. Finally, it is understood and agreed that I/We shall hold Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars its agents, servants and employees, harmless for any and all issues that may arise or occur while said tent is in my use and possession during Mars Exploration Celebration, commencing on May 31, 2019 and ending on June 2, 2019.

**17 The Festival will go on regardless of weather. No refunds will be given for any reason.**

**18 Payment** Participant must include all fees with registration form.

**Waiver:** The Mars Chamber of Commerce on behalf of Mars Exploration Celebration Committee reserves the right to refuse any vendor application, should this occur, the fee will be returned. The vendor shall defend, save and hold harmless the Mars Chamber of Commerce on behalf of Mars Exploration Celebration and the Borough of Mars or any partners, their respective officers, agents, board members, staff, volunteers, sponsors from any other claims, damages, losses, liability or expenses which may arise and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism, or any other loss or injury what so ever or not specifically described herein, whether past, present or future. Vendor space is not insured by the Mars Chamber of Commerce on behalf of Mars Exploration Celebration or the Borough of Mars or any sponsoring agents. Exhibitors must make provisions for safe guarding their goods. Vendors exhibit at their own risk and assume all liability.

**Please make paid-in-full checks payable to:**

Specialty Tradeshows, Inc. and Mail to 2549 Penn Avenue, Pittsburgh, PA. 15222.  
We also accept credit cards, a 3% surcharge will be applied to all credit card payments  
Charges will show on your credit card statement as *Pgh Wedding and Event Services*  
In the event of a participant cancellation, the fee is not refundable.

**For information or questions, please contact:**

Sal Richetti at 412.377.2923 or bigdayent@aol.com

**This Agreement shall be governed in accordance with the laws of the State of Pennsylvania.**

Vendor applicant acknowledges having read and understood the terms and conditions of this Agreement as SET FORTH IN THIS DOCUMENT AND AGREES TO ABIDE BY ALL TERMS, CONDITIONS AND RULES AS SET FORTH IN THIS AGREEMENT, AS WELL AS ANY NEW OR ADDITIONAL RULES WHICH MAY BE MODIFIED OR LATER REQUIRED.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Even without a signature, you are agreeing to the terms of the contract by participating as a vendor.)

Mars Exploration Celebration \_\_\_\_\_ Date \_\_\_\_\_